



## Enhancing the bilateral S&T Partnership with Ukraine

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| Deliverable Title      | D1.5 Inventory of Frequently Asked Questions on Ukrainian participation in FP7                                     |
| Deliverable Lead:      | PT-DLR   |
| Related Work-package:  | WP1 – Information dissemination and awareness rising   |
| Related Task:          | Task 1.2 Provision of advice to Ukrainian institutions on participation in the 7 <sup>th</sup> Framework programme |
| Author(s):             | Name of Author(s)  |
| Dissemination level:   | Public   |
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| Abstract | <short description (few sentences) describing the objectives and key outcomes of the deliverable> |
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## WP1: Information and Dissemination

**Task 1.2:**                    **Provision of advice to Ukrainian institutions on participation in the 7<sup>th</sup> Framework programme**

**Subtask**                    **Providing an inventory of FAQs on how to successfully participate in FP7**

**Partners:**                 **PT-DLR, NIP, ZENIT**

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## Background

In order to strengthen S&T cooperation between the EU and Ukraine in particular through a stronger participation of Ukraine in FP7 the project BILAT-UKR foresees efficient targeted advice for Ukrainian applicants for FP7, including the provision of an inventory of frequently asked questions addressing the issue of how to participate successfully in FP7.

There are already a number of FAQ guides on FP 7 available, most prominently at Cordis ([http://cordis.europa.eu/fp7/faq\\_en.html](http://cordis.europa.eu/fp7/faq_en.html)). However, the FAQ guide at Cordis seems to be quite general. The questions at Cordis comprise the following:

- [What is FP7?](#)
- [What is the overall budget for FP7?](#)
- [How does the Framework Programme work?](#)
- [Who decides which areas will be financed under FP7, and on what basis?](#)
- [How is FP7 structured?](#)
- [Which themes have been identified for FP7?](#)
- [What are the differences between FP7 and its predecessors?](#)
- [What are the next steps?](#)
- [How and when can I register as an independent expert for FP7?](#)
- [What are calls for proposals?](#)
- [Do the 'Marie Curie' actions continue, and if so, how ?](#)
- [In which languages is FP7 available?](#)
- [What are work programmes?](#)
- [What are 'Third countries' and other non-EU entities that can participate in FP7?](#)
- [I feel lost in the new structures and funding schemes of FP7! What do I do and where can I find help?](#)

Also there is a research enquiry service at the website of the EU Research department where everyone can electronically ask questions about any aspect of European research in general—and the EU Research Framework Programmes in particular (<http://ec.europa.eu/research/index.cfm?lg=en&pg=enquiries>). The questions from interested participants including the answers (at the moment 949) from the commission can be searched for information using categories (as for example “Documents”, “How to fill in the forms”, “Abbreviations”, “Making a proposal” etc.), subcategories and/or the free-text search below. Furthermore there is a FAQ guide for questions related to the electronic proposal submission system (EPSS) ([https://www.epss-fp7.org/epss/epss\\_faq.jsp](https://www.epss-fp7.org/epss/epss_faq.jsp))

## Concept

Since there exist already quite a few guides DLR suggests not to duplicate the questions but to provide links to the aforementioned guides and furthermore collect questions that arise especially often at Ukrainian participants as well as the provision of answers to these questions.

I suppose that there are quite a few questions that often arise at partners from third countries like Ukraine as for example:

- What are the conditions for Ukrainian participation in FP7?
  - In the different programmes Coordination, People, Capacities, Ideas
- What are the funding rules for Ukrainian participants?
- Can I/ We be the coordinator of a project?
- Where can I find the documents? What are the most important documents?
- How can I successfully prepare a proposal?
- Etc.

Nevertheless, the task as mentioned in the proposal “Providing an inventory of FAQs on how to successfully participate in FP7” seems to be quite general. Does this actually include information on FP7 in general, does this mean how to successfully write a proposal, does it also mean how to successfully manage a project...? DLR suggests to clarify this question first with the partners involved in the task (ZENIT and NIP) in order to set limits to the task. Also, it would be very important to receive a feedback from NIP on the kind of questions that usually/ most often arise at Ukrainian participants also in order to determine the content of the guide.

The project proposal leaves the place of publishing of this guide open therefore this is another issue that should be cleared. DLR suggests publishing the links and the additional guide at the NIP website as well as at the BILAT-UKR website.

I am also wondering whether there should be a translation of the most important questions or termini into Ukrainian language? As an example I am thinking of a quite informative website of a NCP in Voronezh (<http://www.ric.vsu.ru/ru/fp7>), which does not exactly provide a FAQ guide but information relevant for Russian participants most of it in Russian, some of it in English as well and some of it with an immediate translation as for example a list of important links ([http://www.ric.vsu.ru/ru/fp7/poleznye\\_ssylnki](http://www.ric.vsu.ru/ru/fp7/poleznye_ssylnki)). Language questions should also be decided by NIP.

## Next steps and Timing

Feedback by ZENIT and NIP on:

- Specification of the content of the FAQs (until Friday, 30 January)
- Specification of the questions (first version inventory until end February 2009)
- Decision on the language (until Friday, 30 January)

**Inventory of Frequently asked questions on Ukrainian participation in FP 7** (Deliverable according to the DOW), to be delivered in **September 2009**.